



## STEERING COMMITTEE MEETING AGENDA

**December 11, 2013**  
9:30 AM – 11:30 PM

**Superior Court Building**  
**600 S. Commonwealth Ave., 8<sup>th</sup> Floor, Conference Room A**  
**Los Angeles, 90005**

TIME	AGENDA ITEM	LEAD
<b>9:30</b>	Welcome & Review Agenda, Minutes <ul style="list-style-type: none"> <li>• Approve November minutes</li> <li>• Status of action items from September/November meetings</li> </ul>	Jennifer Clark, Co-Chair
<b>9:45</b>	ACLAC Outcome Evaluation Plan <ul style="list-style-type: none"> <li>• Decide whether to include in the Strategic Plan</li> <li>• Ideas and edits</li> </ul>	Jennifer Clark, Co-Chair
<b>10:15</b>	Engaging DPH Leadership in Asthma <ul style="list-style-type: none"> <li>• Key talking points</li> <li>• What is our “ask”?</li> </ul>	Janet Scully
<b>10:45</b>	Asthma Action Plans: Bringing the Stakeholders Together <ul style="list-style-type: none"> <li>• Unified Asthma Action Plan</li> <li>• A standardized set of criteria and elements for all Asthma Action Plans</li> </ul>	Dr. Bob Vinetz, Co-Chair
<b>11:15</b>	General Updates & Discussion <ul style="list-style-type: none"> <li>• Final Strategic Plan Document</li> <li>• Clinical asthma project &amp; PIF funding proposal</li> <li>• New MCAH Staff Analyst</li> </ul>	Janet Scully
<b>11:25</b>	Announcements	All
<b>11:30</b>	Adjourn	

**SAVE THE DATE:**

**Next General Coalition Meeting**  
**January 27, 2014**  
**The California Endowment, Mojave Room**  
**1000 N. Alameda Street**  
**Los Angeles, CA 90012**

**Next Steering Committee Meeting**  
**February 12, 2014**  
**Superior Court Building**  
**600 S. Commonwealth Ave.**  
**8<sup>th</sup> Floor, Conference Room A**

## ACTION ITEMS

**From Meeting Date: 9/11/13 (rolled over)**

	<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>	<b>Date Completed</b>
<b>1</b>	Make recruitment contacts to Healthcare/Hospital organizations (White Memorial, CA Hospital Medical Center, and Community Clinic Association).	Dr. Vinetz	Past Due	
<b>2</b>	Submit the Strategic Plan document to External Relations for review.	Monica	December 2, 2013	Pending
<b>3</b>	Request printing Strategic Plan document through MCAH.	Janet	December 10, 2013	Pending
<b>4</b>	Find out whether a PUSD Board Member will be able to attend January meeting for recognition re: Asthma Management Policy.	Kerry	January 2, 2014	

**From Meeting Date: 11/13/13**

<b>5</b>	Review the draft Outcome Evaluation Plan and email feedback to Monica re: whether we should create this type of plan and specific edits/changes to make to the plan (in track changes).	ALL SC Members	November 25, 2013	November 22, 2013 (1 SC response)
<b>6</b>	Ask Dr. Sande Okello if willing to present at the January ACLAC meeting.	Monica	November 29, 2013	December 2, 2013 (email sent)
<b>7</b>	Invite LAUSD school physicians and nurse practitioners to the January meeting.	Yolanda	December 2, 2013	
<b>8</b>	Ask Scott Takahashi if willing to give an update on the Clinical Workgroup's project.	Monica/Dr. Vinetz	December 2, 2013	
<b>9</b>	Add a "Coalition Dialogue" item to the January ACLAC meeting agenda, and inform members via email ahead of time that there will be time for them to share with group.	Monica	January 20, 2014	